

JMC Parent Portal

Accessing from Home or Office via the Internet: By using a web browser, parents can log into the JMC Parent Access module to view data for their children for attendance, report cards, progress reports, lesson plans, parent information (address/contact data/alert set up) and lunch accounts.

- 1) The website to our Parent Portal Log-In screen is <https://wabasso.onlinejmc.com/>. It would be a good idea to save this link to your favorites.

You can also connect to the Parent Portal by going to the school website (www.isd640.org) and clicking on 'Parent Portal' in the menu bar on the left side of your screen.

- 2) Your Username will be the Parent's last name. The Password will be given to you, and can be changed once you've logged in the first time if you wish. If you don't have a password or wish to change your password you may contact Shannon Anderson at 507-342-5114 ext. 0.

- 3) Click on the Sign-In Button

Attendance Report: To view an attendance report for your children, click Attendance Report. Attendance information will be displayed for all children for whom you are a primary contact and will include attendance information spanning from the first day of school to the current date. The attendance information will be broken down by period and type (absent/tardy, excused/unexcused) and will include any reasons entered by the school office staff.

Report Cards: To view a basic report card for your children, click 'Report Cards'. Report card information will be displayed for all children for whom you are a primary contact. The report card will include the total graduation credits earned, the course names for which the student is registered, the names of the teachers for the courses, the current year's grades for each term (quarter, semester, trimester, etc.) as well any reported semester exam grades.

Progress Reports / Lesson Plans: To view progress reports for your children, click 'Progress Reports / Lesson Plans'. A list of available progress reports will be displayed for all children for whom you are a primary contact. The lesson plan component may not be used by all teachers.

Parent Information: To view the parents' contact information and/or to submit changes to this contact information, click 'Parent Information'. Parents may make changes to any of the information on this screen and then click the Submit button at the bottom of the screen to send the changes to the school. Later, the school office will process parent information update requests.

Lunch: To view lunch account balances and transactions for your children's accounts and your family account, click 'Lunch'. The first screen will display the account balances for your family account and for student accounts for all students who have this parent designated as either a primary contact or a lunch contact. Click on the button to the right of any of the account balances and a list of all transactions for that account will be displayed.

JMC Message Center

We will again be utilizing the JMC Message Center to send out important alerts and information.

The primary phone number that we have on file for all students has already been selected to receive Emergency/Weather Related alerts. To make changes and to add additional devices to receive alerts, please log in to your JMC Parent Portal and click on 'Parent Information' (on the left side of the screen).

On the Parent Information screen (see below) you can make changes to the contact information the school has on file. Next to each phone number there is a box labeled Messaging services for Phone #. Here is where you will select which phone will receive alerts and the type of alerts it will receive. You can have multiple devices receiving multiple alerts if you'd like. Once you have all of your information entered, remember to click save at the bottom of the screen. If you have questions, you may contact Shannon Anderson at 507-342-5114 ext.0.

Students with this Contact:

Adamsking, Dad
324 1st St.
PO Box 34
Anywhere, IA 45627

Primary - Friend, Guy - Gr 12
Primary - Demo, Caley - Gr 11
Primary - Freed, Paul - Gr 10
Fee - Friend, Guy - Gr 12

Title: First: Dad Last: Adamsking

Address: 324 1st St.

Address2: PO Box 34

City: Anywhere State: IA Zip: 45627

Password: adamsking

Email 1: Email 2: Email 3:

Email 4: Email 5: Email 6:

Email 7: Email 8:

Phone 1: 1-123-123-4568 Type: Cell 1 Rank: 1

Description: Mom

Messaging service Phone #1

☐ SMS(Text Message)*

☒ Emergency/Weather Related

☐ Student Related

☐ General School Information

Phone 2: 555-555-5556 Type: Work 2 Rank: 2

Description: Dad

Messaging service Phone #2

☐ SMS(Text Message)*

☐ Emergency/Weather Related

☐ Student Related

☐ General School Information

Phone 3: 777-777-7778 Type: Work 1 Rank: 3

Description:

Messaging service Phone #3

☐ SMS(Text Message)*

☐ Emergency/Weather Related

☐ Student Related

This is the area that you will make your selections as to how you would like to receive your notification.

JMC Parent Alerts

Parents have the ability through Parent Access to request an automatic email be sent for Low Lunch Balance, Period Attendance, Missing Scores, and Grade Percentage reasons. To set up your automatic notifications you will need to log in to your Parent Portal, then click on Academics, then on Alert Configuration. If you have more than one student, you will need to set up notifications for each one separately, by selecting the students' name from the drop down box at the top of the screen. Below is an explanation of each alert option & a screenshot of the screen to set up your notifications.

LUNCH

Enter an amount that when it is reached you will be notified by email. For example, if you wanted to be notified when your family lunch account is down to \$10.00, you would enter \$10.00 in the space.

PERIOD ATTENDANCE

If these are checked you will receive an email notification each time your child(ren) is marked absent or tardy by a teacher. Please note, you will still receive these notifications (which will say reason unknown) even if you called their absence into the school office that morning. This does not mean that we didn't get your message, you are just getting your requested period attendance alert. No worries! ☺ You will also receive another notification when the office staff goes in to enter a reason code for each absence (which could be the next day or a few days later).

MISSING SCORES

Here you can choose to receive either an email or text message each time your child(ren) have a missing assignment.

GRADE

Here you can enter a grade percentage and when your child(ren)'s grade falls below that percentage, you will receive an email notification.

Family Lunch Balance Alert

Low Balance Limit:

Save

Period Attendance Alert

☐

Send an Email Alert when marked Absent

☐

Send an Email Alert when marked Tardy

Save

Missing Scores Alert

☐

Send an Email Alert when Missing Scores

☐

Send a Text Message Alert when Missing Scores

Save

Grade Alert

If your child's grade percentage is below the percentage you enter for a class, an Email Alert will be sent to you.

[Fill Percentage Column](#)

Percentage	Term	Period	Course	Teacher
<input type="text"/>	Sem1	1	6th Science	Mrs. Tietz
<input type="text"/>	Sem1	1	6th Reading	Mrs. Bliss
<input type="text"/>	Sem1	1	6th Math	Mrs. Bliss
<input type="text"/>	Sem1	1	6th Choir	Mrs. Babbitt
<input type="text"/>	Sem1	1	6th Band	Mrs. Pohlmann
<input type="text"/>	Sem1	1	6th Computers	Mrs. Bliss
<input type="text"/>	Sem1	1	6th Language Arts	Mrs. Bliss